

Reported Speech

You have taken the messages below for your boss, Mr. Peters. When he comes back, you report what the people SAID, ASKED, etc.

1. Mrs. Alex: "Can I get your pricelist as soon as possible? I need to make an urgent order by tomorrow evening"

2. Lizzy Lee: "The new products will arrive next Friday. If Mr. Peters would like to see the full range, he should call my secretary."

3. Tanya Reese: "Inform Mr. Peters that I've been waiting for him to call me since this morning! I will no longer accept his excuses!"

4. Mr. Peter's daughter: "My father shouldn't be too late for dinner tonight. His sister and her husband are invited."

5. Mr. O'Connor: "Why is there nobody in the storage? I have to pick up the things because tomorrow will be a holiday"

Passive

1. They are certainly going to buy more of these products.

2. The gardener was watering the plants all afternoon long.

3. Only an hour ago, Tammy told me an interesting story. (2 possibilities)

4. The managers might have to call off the meeting because of bad weather.

5. For over an hour, Ted has been writing a letter to his lover.

Mixed tenses

1. While they (talk) _____ on the phone, she (paint) _____ her toenails. Suddenly, she (drop) _____ the nail polish.

2. Candice (never be) _____ to a foreign country. She (live) _____ in Brighton (seit 15 Jahren) _____.

3. I (meet) _____ my boss (vor 3 Minuten) _____. He (tell) _____ me that he (not be) _____ here tomorrow.

4. When Tom (leave) _____ yesterday evening, his wife (watch) _____ TV. She (watch) _____ TV every evening.