COMPLAINTS

You are going to hear two situations in which a customer complains to the responsible person of a company.

For questions 1-7 (conversation I), match the beginnings of the sentences with the correct endings (you just need to fill in the corresponding letters A-F); There is one ending you do not need.

For questions 8-14 (conversation II), complete the gaps with 1-3 words each.

Conversation I:

1. The customer service manager asks []	A. two hours too late.	
2. Angela ensures the customer that []	B. Allison was the only person waiting at the	
	airport.	
3. Allison is asked to	C. she'd like to help her.	
4. Allison got back from Greece []	D. it wasn't possible to pick up the travelers	
	from the delayed flight later.	
5. The shuttle took them to the hotel []	E. the woman to come with her.	
6. The customer doesn't understand why []	F. it is usual to keep all the people from the	
	same flight together.	
7. The manager explains that []	G. about one week ago.	
	H. sit down and explain what happened step	
	by step.	

Conversation II

8. The client wants to speak to	·	
9. The secretary wants to	of the caller.	
10. The secretary explains that she doesn't k	know the reason for the delaye	ed delivery
, but she will check	cit.	-
11. She couldn't send out the order because	part of it didn't arrive at the _	
12. The angry client believes that the secreta	ary should be responsible to _	
the problem without him have	ving to call.	
13. The customer explains that he	this	weeks ago.
14. At the end, the customer service manage	er says that she	him
that she will do everything to send the order	out immediately.	

¹E 2C 3H 4G 5A 6D 7F

I) II) 8 despatch (BE)/dispatch (AE) 9 take the name 10 off hand 11 depot 12 sort out 13 placed (this) order 14 can assure